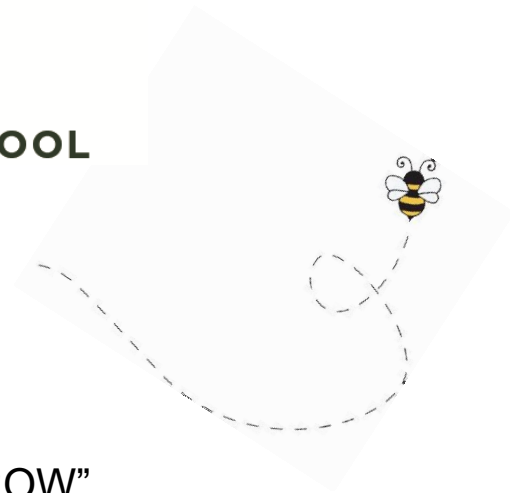




INDEPENDENT PUBLIC SCHOOL



“WITH KNOWLEDGE WE GROW”

Established 1934

# KINDERGARTEN

## Information Booklet 2023

Phone 9218 1508

Website <http://morleyps.wa.edu.au>



# Welcome to Morley Primary School Kindergarten

Morley Primary School's Moral Purpose, Mission, Values and Expectations, support the learning and development of all students including our youngest.

## **MORAL PURPOSE**

**Our best – for every learner, every day.**

For every child to **be** themselves, **be** present, **be** fair, **be** safe, **be** kind and **be** a learner.

For every child to know and feel they **belong** in our school, local and global community; and contribute to those communities.

For every child to have the opportunity to **become** their best self to make the most of the possibilities of the future.

## **MISSION**

We collaborate with our community to:

- Sustain a positive, caring and aspirational environment in which students, families and staff can each be their best.
- Ensure every student matters everyday as they work towards achieving their academic, creative, social, emotional and physical potential. We work with rigour and aim for excellence.
- Maintain a strong sense of belonging for all and contribute responsible, self-assured and compassionate individuals to the world.

## **OUR VALUES**

- Care and Compassion
- Doing Your Best
- Fair Go
- Freedom
- Honesty and Trustworthiness
- Integrity
- Respect
- Responsibility
- Understanding, Tolerance and Inclusion



## **OUR EXPECTATIONS**

For all members of our school community to:

- Be Fair
- Be Safe
- Be Kind
- Be A Learner

In Kindergarten to Year 2, our role is introducing students and their families to the school setting and laying the foundation for a wonderful journey in education. All staff work as a team to provide a safe, happy and nurturing environment where children know they belong and are valued as individuals. We recognise the importance of relationships, play and quality practice as a vehicle for learning.

Our K-2 team...

- believe children are creative, capable and resourceful learners.
- promote student agency and provide programs that are responsive to the needs and interests of the students, that are rich, engaging and innovative.
- acknowledge and embrace our culturally rich and diverse community.
- recognise and value our students' families as their first teachers
- partner with families and our community to develop a passion for learning in our students, connect families with external professionals and agencies when appropriate and build a community.
- support successful transition from home to kindergarten, kindergarten to pre-primary and so on.

## **PLAY-BASED LEARNING**

We place play and investigation at the centre of our early children program. The Early Years Learning Framework describes play-based learning as 'a context for learning through which children organise and make sense of their social worlds, as they engage actively with people, objects and representations'. This understanding informs our planning.

Countless learning opportunities exist within the context of play. Play provides the opportunity to experiment, explore, discover, to inquire and to solve problems. As children play there are opportunities to talk, to listen and to explore language. These oral language opportunities are critical for literacy development especially for our students from English as an Additional Language/ Dialect (EAL/D) backgrounds. Play also allows our learners to make choices, relax, have fun, and to experience and express joy.

Our program is supported by the National Quality Standards, the Early Years Learning Framework (EYLF) and the Western Australian Curriculum. It focuses on the holistic approaches to teaching and learning and includes the explicit teaching of literacy and numeracy concepts.

The EYLF is characterised by the children's sense of Belonging, Being and Becoming and includes five Learning Outcomes which are:

- Children have a strong sense of identity.
- Children are connected with and contribute to their world.
- Children have a strong sense of wellbeing.
- Children are confident and involved learners.
- Children are effective communicators

The program is a mix of formal and informal learning, with the emphasis on learning through play and discovery. We aim to provide a happy and relaxed learning environment. Kindy is a place where the children take risks and develop their independence. The program will provide new and varied experiences to stimulate language, build confidence, develop problem solving skills and encourage creativity. Children are not forced into any activity but are gently encouraged to “have-a-go”.



## **SETTLING IN**

This may be the first time your child has been separated from you and this can sometimes be difficult. You are always welcome to stay for a short time with your child, maybe read a book, do a puzzle or play with the playdough. If your child gets upset when you are ready to leave, please leave him/her with the teacher or assistant. Be cheerful when you say goodbye and leave quickly, even though you might find this hard. Children usually only cry for a few minutes and then settle down and enjoy themselves. Staying only prolongs the upset. If you have any concerns you are more than welcome to ring the centre at any time.

## **ARRIVAL/DEPARTURE**

Please try to be on time when you are bringing and picking up your child. If you are going to be late picking up your child please ring the centre and let us know. Children must be brought to and picked up from Kindy by an adult. If someone other than yourself is picking up your child you must inform us.

Giggling Geckos provide onsite before and after school care as well as holiday programs. Brochures are available from the office, contact 0405 394 343 or email [gigglinggecko.morleyps@gmail.com](mailto:gigglinggecko.morleyps@gmail.com)

## **KINDY TIMES/DAYS**

In 2023 the Kindergarten attends alternate Tuesdays and every Wednesday and Thursday 8.45am – 3pm. *Please see the calendar at the back of this booklet.* The yellow shaded days indicate which days the children are at school. Doors open at 8.30am for activities.



## **VOLUNTARY CONTRIBUTIONS**

Voluntary Contributions for Kindergarten children are \$50 per year, payable at the front office. It would be appreciated if consideration to this payment could be given by the end of Term 1.

## **WHAT TO BRING**

When your child starts Kindy he/she needs to bring:

- + All personal items and parents to supply items on the booklist (books do not need to be covered)
- + A hat, which will stay at school.
- + A change of clothes, to be kept in their Kindy bag

## **FRUIT TIME**

Please send a piece of fruit, dried fruit or raw vegetable for your child. Please bring in a drink bottle with water only in it and your child's name clearly marked on it.



## **LUNCH**

The children need to bring a healthy lunch everyday. Water is all they require, please do not send cans or glass bottles of cool drink. Please do not send lollies, chocolates or packets of chips.

## **WHAT TO WEAR**

Children are encouraged to wear the school uniform. Boys wear green shorts and a green and gold polo shirt and the girls wear a green dress or skorts and a green and gold polo shirt. Please ensure all items of



clothing have your child's name clearly marked. Please keep a change of clothes in your child's school bag, including spare underwear.

Outside the children need to be able to climb and play safely. Please try to avoid sending your child to Kindy in clothes that they find difficult to manage when they go to the toilet. Shoes should be simple and comfortable and easy for them to take off and put on. It would be preferable if shoes had velcro ties rather than shoelaces as the children find these difficult to manage. Thongs are not to be worn as they can be quite dangerous both inside and outside. Please tie up long hair to avoid contact as much as possible.

## **COMMUNICATION**

You will be kept informed of events and important information regarding the Kindy through Class Dojo, notes, our newsletter and the school website.

We consider communication between the teachers and the home to be very important. Should anything happen at home to upset your child in any way we would appreciate it if you would let us know.

It is very important that all phone numbers and contact details for the children be kept up to date. Please inform us and also the school office if any changes occur.



# SCHOOL RULES AND POLICIES

## **TERM DATES (FOR PUPILS) 2023**

Term 1	Wednesday 1 February – Thursday 6 April
Term 2	Wednesday 26 April – Friday 30 June
Term 3	Monday 17 July – Friday 22 September
Term 4	Tuesday 10 October - Thursday 14 December

## **PROFESSIONAL DEVELOPMENT DAYS 2023**

Please note that the following dates are professional development days for school staff in 2023. This means that children do not attend school on these dates.

Term 1	Monday 30 and Tuesday 31 January
Term 2	Monday 24 April
Term 3	Wednesday 23 August
Term 4	Monday 9 October and Friday 15 December

## **NUT AWARE SCHOOL**

Morley Primary is a Nut Aware School. We do have children who are highly allergic to all nuts. We ask that parents do not send nut products to school. This includes peanut paste and Nutella.





## **POSITIVE BEHAVIOUR SUPPORT**

Good manners and politeness are expected at all times and are always encouraged.

The Policy was formulated with the assistance of the staff, parents and students. Please ask for a copy from reception if you require one or visit our school website to download a copy.

The **School Expectations** are as follows:

**BE KIND**

**BE FAIR**

**BE SAFE**

**BE A LEARNER**

## **INTERNET AGREEMENT**

It is an Education Department requirement that all children accessing the internet have agreed to a set of protocols for its use. This agreement is signed by parents on the enrolment form. The children are often required to do research on the computers so it is a vital resource at the school.

## **PHOTOGRAPH PERMISSION**

Each parent is asked, upon enrolling their child, if they give permission for their child to be photographed.

The photographs are often used in the student's work, hence sent home for parents to see. Alternatively, they are placed into the school's newsletter or the school website. No surnames are used, only first names and an initial. It is a great way to share with family and friends, the work your child is involved in at school.

## **ORGANISATION**

- Office area, staffroom, storerooms and car park are out of bounds unless under teacher supervision.
- A teacher must be present if students are in a classroom.
- No student leaves the school grounds without permission from the Principal.
- Follow teachers' instructions.

## **PARKING**

Provision is made for school staff, tradespeople and departmental officers to park inside school grounds. **No parents are to park inside the school grounds, please.** However, a parking bay is available for people with accessibility requirements who hold a valid Disability parking permit.

Parents may park in Vera Street and Mangini Street, adjacent to the school. Please do not park in the "NO STANDING ZONES" on these streets as children can not cross safely. The children's safety is of paramount importance – **DO NOT DRIVE INTO THE SCHOOL GROUNDS TO DROP OFF CHILDREN.** Parents are welcome to park in the Morley Recreation Centre's car park.

Please walk children into school on the pathways provided, not through the staff car park.

## **COMMUNICATING WITH PARENTS (Reports, Newsletters, Interviews)**

### **REPORTS**

Kindy students receive a report each semester. This is generated by the teachers to reflect the semester's work.

### **INTERVIEWS WITH TEACHERS**

This is encouraged and a time convenient to all may be arranged as teachers have DOTT time (duties other than teaching).

## **NEWSLETTERS**

Newsletters are emailed to each family fortnightly during the year. The email address provided on your child's enrolment form will be used. If you do not wish to have the newsletter emailed please notify staff so that you may receive a paper copy.

The newsletter is an important means of communication and parents are encouraged to read it. Other notices will be sent home from time to time or check the school website at <http://morleyps.wa.edu.au> as we update the content regularly.

## **PARENT ASSEMBLIES**

Kindy students do not attend our fortnightly assemblies however all parents are welcome.

## **SCHOOL RECORDS**

It is important that the **school is informed of any changes** of address, phone numbers, emergency contacts, occupation or relevant information that affects the updating of records. **This is crucial.**

## **SICK CHILDREN**

We do not have the facilities to care for sick or injured children at school.

In the event of children becoming ill during the day, or suffering a serious injury, parents will be notified and asked to make arrangements for their care. In extreme emergencies when parents cannot be contacted, the child may be taken to a doctor or a hospital for treatment. Payment for such treatment will be the parents' responsibility.



## **MESSAGES**

Verbal messages via children between school and home are **not acceptable**. Please communicate with the school via Class Dojo, email or telephone.

## **ABSENCES**

Communication via a letter, phone call, sms, Class Dojo or website notification is required **EXPLAINING ALL ABSENCES**. Medical certificates may be required to explain prolonged absences. An automated message will be sent to your mobile phone at 10.15am if your child is absent and a reason has not been provided.

If pupils have infectious diseases, they must be excluded from school until the infectious period has passed. Common infectious diseases include:

- ♦ Chicken pox,
- ♦ Impetigo (school sores)
- ♦ Measles
- ♦ Mumps
- ♦ Ringworm
- ♦ Whooping cough, and
- ♦ Head Lice (Nits). Please notify the teacher if an infestation is found.
- ♦ Conjunctivitis



Please ensure your child's immunisations are kept up-to-date and inform the school where necessary.

## **LOST PROPERTY**

Each year a huge amount of clothing is lost. Please ensure that **all clothing is marked clearly with your child's name**. Money and valuable items are handed into the School Reception and enquiries should be directed there.

## **VALUABLES**

Students are discouraged from bringing any items of value to school, in particular the following items should not be brought: all toys, computer games, trading cards, trinkets or rings as no responsibility can be taken

for their loss or breakage. In the event that these items are brought to school for projects, plays, etc, every care will be exercised and it is strongly recommended that all items be identified with a name. All students bringing money for excursions/incursions must do so in an envelope with the child's name clearly marked. This can be placed in the payment box at reception.

The School has a **mobile phone policy** in place which stipulates that the phone must be immediately left with administration on arrival at school and collected at the end of the day; smart watches and ipads are included in this policy.

## **FAMILY INVOLVEMENT (School Board, P&C)**

### **MORLEY PRIMARY SCHOOL BOARD**

This is a formal decision making group. The School Board is comprised of the Principal, parents and staff, with the majority of representation from the parent group. The School Board meets as required; a minimum of once per term. It is responsible for making decisions in regards to the School Plan, promotion of the school, endorsement of the school budget, uniforms, contributions and charges, etc.

### **PARENTS AND CITIZEN ASSOCIATION**

Morley Primary School has a P&C Association. P&C Associations are the forum for parents and citizens in government schools who have an interest in their children's education. We encourage you to join this group. In 2023 all classes will be asked to have a Parent Representative attend the P&C meetings.

The Morley Primary School P&C Association:

- develops parents' participation and involvement in the school
- is the forum for parents to discuss issues pertaining to the school and its community
- promotes and supports communication and cooperation within the school community and brings educational matters to the attention of the wider community

- provides extra amenities for the benefit of the students through their fund raising efforts

The P&C welcome new members at their meetings each term. The AGM is held at the first meeting of each new school year. Membership is \$1 per person per year. If you would like to help, please come along to the meetings or contact a committee member by inquiring at the school office.

## **CANTEEN**

Morley Primary does not currently have a canteen. We do have an arrangement with the YMCA Morley Sport and Rec Centre to provide lunches twice a week. As Kindy and Pre primary children have an earlier lunch break than the rest of the school, lunch orders are not suitable for them.

## **VOLUNTEERING**

Volunteering is a great way to make new friends, possibly learn new skills and contribute to the school community. It is important that all parents make the effort to assist in some way during the term if possible. One way would be to join in our Busy Bee to clean toys once a term.



## **UNIFORM SHOP**

This is located in the Bert Kravevich Arts Centre. Please contact the office or check the school website for opening times.

The Uniform Shop is a voluntary service provided by parents. There is no telephone number for the uniform shop, orders can be paid in cash or by direct deposit into the P & C bank account. Account details are listed at the bottom of the order form and are available from the front office and on the school website. Second hand uniforms are sometimes available.

## **PARENT 'FOYER' AREA**

All parents are welcome to visit this area near the office. Materials and resources regarding current school events are available.

## **IMPORTANT CONTACT DETAILS**

School	9218 1500
Kindergarten	9218 1508
Pre Primary	9218 1511
Address	36 Wellington Road Morley WA 6062
Website	<a href="http://morleyps.wa.edu.au">http://morleyps.wa.edu.au</a>





# MORLEY PRIMARY SCHOOL TERM PLANNER 2023

## TERM 1

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	30-Jan School Development Day	31-Jan School Development Day	01-Feb  Students Start	02-Feb	03-Feb
2	06-Feb	07-Feb	08-Feb	09-Feb	10-Feb
3	13-Feb	14-Feb	15-Feb	16-Feb	17-Feb
4	20-Feb	21-Feb	22-Feb	23-Feb	24-Feb
5	27-Feb	28-Feb	01-Mar	02-Mar	03-Mar
6	06-Mar  Labour Day Public Holiday	07-Mar	08-Mar	09-Mar	10-Mar
7	13-Mar	14-Mar	15-Mar	16-Mar	17-Mar
8	20-Mar	21-Mar	22-Mar	23-Mar	24-Mar
9	27-Mar	28-Mar	29-Mar	30-Mar	31-Mar
10	03-Apr	04-Apr	05-Apr	06-Apr	07-Apr  Good Friday

# MORLEY PRIMARY SCHOOL TERM PLANNER 2023

## TERM 2

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	24-Apr School Development Day	25-Apr ANZAC Day	26-Apr	27-Apr	28-May
2	01-May	02-May	03-May	04-May	05-May
3	08-May	09-May	10-May	11-May	12-May
4	15-May	16-May	17-May	18-May	19-May
5	22-May	23-May	24-May	25-May	26-May
6	29-May	30-May	31-May	01-Jun	02-Jun
7	05-Jun Western Australia Day	06-Jun	07-Jun	08-Jun	09-Jun
8	12-Jun	13-Jun	14-Jun	15-Jun	16-Jun
9	19-Jun	20-Jun	21-Jun	22-Jun	23-Jun
10	26-Jun	27-Jun	28-Jun	29-Jun	30-Jun

# MORLEY PRIMARY SCHOOL TERM PLANNER 2023

## TERM 3

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	17-Jul	18-Jul	19-Jul	20-Jul	21-Jul
2	24-Jul	25-Jul	26-Jul	27-Jul	28-Jul
3	31-Jul	01-Aug	02-Aug	03-Aug	4Aug
4	07-Aug	08-Aug	09-Aug	10-Aug	11-Aug
5	14-Aug	15-Aug	16-Aug	17-Aug	18-Aug
6	21-Aug	22-Aug	23-Aug School Development Day	24-Aug	25-Aug
7	28-Aug	29-Aug	30-Aug	31-Aug	01-Sep
8	04-Sep	05-Sep	06-Sep	07-Sep	08-Sep
9	11-Sep	12-Sep	13-Sep	14-Sep	15-Sep
10	18-Sep	19-Sep	20-Sep	21-Sep	22-Sep

# MORLEY PRIMARY SCHOOL TERM PLANNER 2023

## TERM 4

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	09-Oct School Development Day	10-Oct	11-Oct	12-Oct	13-Oct
2	16-Oct	17-Oct	18-Oct	09-Oct	20-Oct
3	23-Oct	24-Oct	25-Oct	26-Oct	27-Oct
4	30-Oct	31-Oct	01-Nov	02-Nov	03-Nov
5	06-Nov	07-Nov	08-Nov	09-Nov	10-Nov
6	13-Nov	14-Nov	15-Nov	16-Nov	17-Nov
7	20-Nov	21-Nov	22-Nov	23-Nov	24-Nov
8	27-Nov	28-Nov	29-Nov	30-Nov	01-Dec
9	04-Dec	05-Dec	06-Dec	07-Dec	08-Dec
10	11-Dec	12-Dec	13-Dec	14-Dec Last Day Students	15-Dec School Development Day Pupil Free Day